

BOARD OF TRUSTEES - CALL FOR NOMINATIONS

In October this year Peter Garelja, Robyn Cotton, and Janice Grigg complete their current two-year term as a Trustee of The Parkinson's New Zealand Charitable Trust.

Accordingly, the Trust is seeking nominations from members to let their name stand for election to the Board of Trustees for 2020/21. Members in good standing, motivated to contribute to the governance and strategic direction of the Trust are invited to stand for election to the Board. All three of the retiring Trustees are eligible for re-election and are also invited to seek nomination.

Trustees are expected to serve a full two-year term and are permitted to seek re-election for a further two terms up to a maximum of three consecutive 2-year terms. We are particularly interested in people with experience in some of the following: financial management, marketing, strategic planning, advocacy and lobbying, and/or a health professional background.

Nominations must be supported by the members regional Action Group.

***Nominations will close at 5.00pm, Thursday 6 August 2020.
After this time, no further nominations will be accepted.***

Anyone can consider standing for election as a Trustee of Parkinson's New Zealand. To qualify for nomination a potential Trustee must:

- Not be a staff member of Parkinson's New Zealand or its associated Multiple Sclerosis Societies, currently or in the past two years.
- Declare a personal commitment to the principles of Parkinson's New Zealand.
- Declare a commitment to attend and participate in meetings.
- Agree to adhere to the Trustee job description.
- Confirm they have the skills and competencies required from a Trustee.
- Not have any significant conflicts of interest that could jeopardise their ability to take part in Trust decision-making.
- Have their nomination for election signed off by two members of a Parkinson's Action Group closest to where they reside.
- Nominations are to include a short statement on the nominee's commitment to the role and commitment to the principles of Parkinson's New Zealand and be accompanied by a CV with information on the nominee's suitability for the position.
- Be a fully paid-up member of Parkinson's New Zealand and by submitting their nomination commit to maintain that status.

Nominations signed by the Parkinson's Action Group, along with the accompanying short description document and an electronic photograph (.jpg, .png or .gif). must be received by the due date of 6 August 2020.

The election process will be conducted as follows:

- A short CV of all signed nominations received will be circulated electronically to all members, along with an electronic voting form.
- Members will each have one vote for each open position. In other words, if three (3) positions were open then a member would have three (3) votes, for three (3) people.
- Notice of Trustees standing for election will also be included in the Parkinsonian with an option for members to request postal voting forms if they are unable to access the online voting process.
- Reminders to vote will be sent one week prior to close of voting.
- There is no minimum number of votes required.
- Voting will close Tuesday 22 September 2020.
- The nominees with the most votes will be the elected Trustees.
- If the number of nominees is the same, or less, than the number of positions to be filled- no vote will be necessary and the nominees will be declared elected.
- All candidates will be personally advised of the votes and whether they have been appointed as a Trustee or not.
- Successful candidates will be required to sign the job description and begin the Trustee induction process on appointment.

If insufficient nominations are put forward for the elected roles and the Board feels they require additional expertise, then the Board may second someone for a one-year term to cover the position. Another election will be held the following year for the role. The person seconded may put their name forward for election.

Elections will be conducted by electronic and postal voting prior to the Annual Hui. Electronic voting instructions will be distributed to members by email by Monday 24 August. Postal voting packages will be distributed to members on request. The deadline for receipt of online and postal vote submissions is Tuesday 22 September 2020.

The votes will be counted by two independent scrutineers and the results declared on Wednesday 30 September 2020.

Should you require further information regarding the nomination and election process, please contact Parkinson's NZ National Office at 0800 473 4636, or by email at info@parkinsons.org.nz .

Please visit www.parkinsons.org.nz for more information about the Trust and to see a list of current Trustees. <https://www.parkinsons.org.nz/about-us/meet-board>

Important Dates to Remember: -

6 August - Nominations due
24 August - Election/voting packages sent to members
22 September - Votes due
30 September - Election results declared
21 - 22 October - Annual Hui (General Meeting)



P Garelja
Chairman
Board of Trustees
Parkinson's New Zealand Charitable Trust

Enclosures: -

1. PNZCT Trustee Nomination Form 2020
2. Trustee Position Description
3. Frequently Asked Questions about being a Trustee